**PUBLIC AUTHORITIES DATASHEET**

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|  | 01 |  | Ministry | | | | |  | MEEP | | | | | | | | | | |  | |
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|  | 02 |  | Name of Public Authority | | | | |  | Projects Plus Ltd | | | | | | | | | | |  | |
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|  | 03 |  | Address of Public Authority | | | | |  | Flat 8, Clock Tower, Level 1, Tigne Point, Sliema TP01 | | | | | | | | | | |  | |
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|  | 04 |  | FOI generic telephone nos. | | | | |  | 21320458 | | | | | | | | | | |  | |
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|  | 05 |  | FOI generic  e-mail address | | | | |  | foi.projectsplus@gov.mt | | | | | | | | | | |  | |
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|  | 06 |  | Officials | | | | | | |  |  |  |  | | | | | | |  | |
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|  |  |  | Type |  | Name | | | | | | | | |  | ID Number |  | E-Mail |  | Tel.No | |  |
|  |  |  |  | | | | | | |  |  |  |  | | | | | | |  | |
|  |  |  | Val |  | James Camenzuli | | | | | | | | |  |  |  | james.camenzuli@gov.mt |  | 21320458 | |  |
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|  |  | FOIO |  | Krista Caruana | | | | | | | | |  |  |  | krista.caruana@gov.mt |  |  | |  |
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|  |  |  | Alt 1 |  | Sandro Zammit Felice | | | | | | | | |  |  |  | sandro.zammit-felice@gov.mt |  |  | |  |
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|  |  |  | Reader |  |  | | | | | | | | |  |  |  |  |  |  | |  |
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|  | 07 |  | Specific Information pertaining to the Public Authority | | | | | | | | | | | | | | | | | | |
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|  |  |  | Entities Covered | | |  | Projects Plus Ltd | | | | | | | | | | | | | |  |
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|  |  |  | Details of Internal Complaints Procedures | | |  | An applicant whose request for information is refused, or who is otherwise not satisfied with the information provided, its format or the extension of the deadline for the submission of the notification indicating whether a request would be met or not, may address a complaint to the FOI Officer.  Complaints may be submitted by e-mail to [foi.projectsplus@gov.mt](mailto:foi.projectsplus@gov.mt), through the FOI Portal [www.foi.gov.mt](http://www.foi.gov.mt) via the e-ID or through the online form.  The complaint should be addressed to the Public Authority’s FOI Officer, who shall bring the complaint to the attention of the officer responsible. The officer responsible shall reply to the applicant within 10 working days from the receipt of the complaint. The applicant shall also be informed that he or she may appeal the decision or otherwise address a complaint to the Information and Data Protection Commissioner in accordance with the Freedom of Information Act (Cap. 496 of the Laws of Malta).  The officer responsible shall inform the applicant of the decision taken with respect to his or her complaint, and in the event of confirmation of a decision not to release the pertinent information, shall explain the reasons thereof. Whenever the applicant’s complaint is related to the format of the information provided or to an extension of the deadline for the submission of the notification indicating whether a request would be met or not by the Public Authority and the original decision is upheld, the applicant shall be given an explanation as to why his or her complaint cannot be positively addressed.  An applicant may also make use of the Internal Complaints Procedure to report failure to meet deadlines or to send notifications. In those cases where the request for information can be met, but has not been met within the deadlines specified by the Act, the officer responsible shall waive any applicable fees for the submission of information. | | | | | | | | | | | | | |  |
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|  |  |  | Other Information | | |  | Payments are to be made by cheque and are to be addressed to Projects Plus Ltd.  Appointments always need to be made.  Working hours:  8:30am – 16:00pm | | | | | | | | | | | | | |  |
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